



AGENDA
OF A REGULAR MEETING
OF THE
COACHELLA/INDIO WASTE TRANSFER STATION
JOINT POWERS AUTHORITY



June 06, 2022
11:00 AM

Pursuant Assembly Bill 361,
along with the Governor's State of Emergency Declaration issued on March 4, 2020,
this meeting may be conducted via teleconference.

This meeting will be conducted via Zoom, with no in-person attendance.

If you would like to attend the meeting **via Zoom**, here is the link:

<https://us02web.zoom.us/j/87355030219?pwd=MjV4dXhhbTRYYYTdhNDVlK1gzUklmZz09>

Or Telephone:

US: +1 669 900 6833

Webinar ID: 873 5503 0219

Passcode: 353991

- Public comments may be received **via email, telephonically, or via Zoom** with a limit of **250 words, or three minutes**:
 - **In Real Time:**

If participating in real time via Zoom or phone, during the Public Comment Period, use the “**raise hand**” function on your computer, or when using a phone, participants can raise their hand by pressing *9 on the keypad.
 - **In Writing:**

Written comments may be submitted to the Authority electronically via email to acarranza@coachella.org. Transmittal **prior to the start** of the meeting is required. All written comments received will be forwarded to the Authority and entered into the record.
- **If you wish**, you may leave a message at **(760) 398-3502, extension 102, before 10:30 a.m.** on the day of the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF AGENDA:

“At this time the Authority may announce any items being pulled from the agenda or continued to another date or request the moving of an item on the agenda.”

APPROVAL OF THE MINUTES:

1. Regular Meeting of June 8, 2021, of the Coachella/Indio Waste Transfer Station Joint Powers Authority.

PUBLIC COMMENTS:

“The public may address the Authority on any item of interest to the public that is not on the agenda, but is within the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.”

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

2. Resolution No. JPA-2022-01, approving the Fiscal Year 2022/2023 Recommended Budget.

PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

3. Conduct a Public Hearing and approve a Six Percent Increase to the Gate Fee at the Coachella Valley Transfer Station for Fiscal Year 2022/23.

REPORTS AND REQUESTS:

ADJOURNMENT:

*Complete Agenda Packets are available for public inspection at the
City Clerk's Office at 53-462 Enterprise Way, Coachella, California, and on the
City's website www.coachella.org.*

THIS MEETING IS ACCESSIBLE TO PERSONS WITH DISABILITIES



MINUTES
OF A REGULAR MEETING
OF THE
COACHELLA/INDIO WASTE TRANSFER STATION
JOINT POWERS AUTHORITY



June 08, 2021
10:00 AM

CALL TO ORDER:

The Regular Meeting of the Coachella/Indio Waste Transfer Station Joint Powers Authority was called to order at 10:02 a.m. by Chair Ortiz.

PLEDGE OF ALLEGIANCE:

Commissioner Miller led the Pledge of Allegiance.

ROLL CALL:

Voting Members

Present: Commissioner Neftali Galarza, Commissioner Glenn Miller, Vice Chair Megan Beaman Jacinto (*arrived at 10:09 a.m.*), and Chair Oscar Ortiz.

Absent: Alternate Commissioner Josie Gonzalez, (*Alternate Voting Member*); Coachella City Manager Gabriel Martin, and Indio City Manager Mark Scott (*non-voting members*).

Pursuant to Executive Order N-29-20 pertaining to the coronavirus/COVID-19, this meeting was conducted entirely by teleconference/electronically with no in-person public access to the meeting location.

APPROVAL OF AGENDA:

There were no modifications to the agenda.

Motion: To approve the agenda as presented.

Made by: Commissioner Galarza

Seconded by: Commissioner Miller

Approved: 4-0, by the following roll call vote:

AYES: Commissioner Galarza, Commissioner Miller, Vice Chair Beaman Jacinto and Chair Ortiz.

NOES: None.

ABSTAIN: None.

ABSENT: None.

APPROVAL OF THE MINUTES:

1. Regular Meeting of December 14, 2020, of the Coachella/Indio Waste Transfer Station Joint Powers Authority.

Motion: To approve the minutes as presented.

Made by: Commissioner Galarza

Seconded by: Commissioner Miller

Approved: 4-0, by the following roll call vote:

AYES: Commissioner Galarza, Commissioner Miller, Vice Chair Beaman Jacinto and Chair Ortiz.

NOES: None.

ABSTAIN: None.

ABSENT: None.

PUBLIC COMMENTS:

None.

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

2. Resolution No. JPA-2021-01, approving the Fiscal Year 2021/2022 Recommended Budget.

Vice Chair Beaman Jacinto arrived at 10:09 a.m. during the budget presentation.

Motion: To approve per staff recommendation.

Made by: Commissioner Miller

Seconded by: Commissioner Galarza

Approved: 4-0, by the following roll call vote:

AYES: Commissioner Galarza, Commissioner Miller, Vice Chair Beaman Jacinto and Chair Ortiz.

NOES: None.

ABSTAIN: None.

ABSENT: None.

PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

3. Conduct a public hearing and approve a 3.6 percent increase to the gate fee at the Coachella Valley Transfer Station for Fiscal Year 2021/22.

Chair Ortiz opened the Public Hearing for Item 3 at 10:13 a.m.

(Continued)

(Public Hearing Item 4, Gate Fee, Continued from previous page.

Public Comment: None.

Chair Ortiz closed the Public Hearing for Item 3 at 10:14 a.m.

Motion: To approve per staff recommendation.

Made by: Commissioner Galarza

Seconded by: Commissioner Miller

Approved: 4-0, by the following roll call vote:

AYES: Commissioner Galarza, Commissioner Miller, Vice Chair Beaman Jacinto and Chair Ortiz.

NOES: None.

ABSTAIN: None.


ABSENT: None.

REPORTS AND REQUESTS:

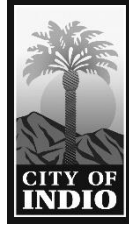
ADJOURNMENT:

There being no further business to come before the Board Authority, Chair Ortiz adjourned the meeting at 10:15 a.m.

Respectfully submitted,



Andrea J. Carranza, MMC
Deputy City Clerk



STAFF REPORT
6/6/2022

TO: Honorable Chair and Commissioners

FROM: Maritza Martinez, Public Works Director

SUBJECT: Resolution No. JPA-2022-01, approving the Fiscal Year 2022/2023 Recommended Budget.

STAFF RECOMMENDATION:

Adopt resolution adopting fiscal year 2022/2023 budget.

EXECUTIVE SUMMARY:

The total tonnage for 2021 was 180,971. This is an increase of 12,180 tons, from the 2020 tonnage (168,791) received by the Coachella Valley Transfer Station. In 2021, the revenue received totaled approximately \$1,109,721.47. Please see below year tonnage history:

Calendar Year	2014	2015	2016	2017	2018	2019	2020	2021
Total Tonnage	132,821	126,581	127,030	133,009	140,456	148,794	168,791	180,971

Based upon the steady upward trend of the tonnage being received at the Coachella Valley Transfer Station, the fiscal year 2022/2023 recommended budget establishes \$1,600,000 in appropriations. Additionally, the recommended budget for fiscal year 2022/2023 also identifies other use of funds similar to the previous fiscal years and include an appropriation for: consultant fees (\$40,000), standard operating legal fees (\$10,000), and administrative fees (\$10,000).

FISCAL IMPACT:

The recommended action will establish an expenditure plan for the Joint Powers Authority totaling \$1,660,000 for fiscal year 2022/2023.

Attachments:
Fiscal Year 2022/2023 Recommended Budget
Resolution

Attachment A

Coachella Valley Waste Transfer Station**Joint Powers Authority**

Fiscal Year 2022-2023 Proposed Budget

	Actual FY 19-20	Actual FY 20-21	Est Year End FY 2021-22	Recomm FY 2022-23
STAFFING SUMMARY	N/A	N/A	N/A	N/A
(not applicable)				
FISCAL SUMMARY				
<u>Source of Funds</u>				
Prior Year Fund Balance	594,724	842,947	1,005,117	694,967
Program Revenue	907,754	1,085,736	1,142,000	1,165,207
Interest	19,985	75	8,000	10,000
Reserve	-	-	-	-
Total Financing Sources	927,739	1,085,811	1,150,000	1,175,207
<u>Use of Funds</u>				
Professional Services/Consultant	44,516	-	40,000	40,000
Professional Services/Legal	-	-	10,000	10,000
Professional Services/Admin	10,000	10,150	10,150	10,000
Miscellaneous		13,490	-	
Disbursements	625,000	900,000	1,400,000	1,600,000
Total Financing Uses	679,516	923,640	1,460,150	1,660,000
Estimated Fund Equity	842,947	1,005,117	694,967	210,174
Estimated Unrestricted Cash Bal.	758,627	920,797	610,647	125,854
Estimated Restricted Cash Bal.	84,320	84,320	84,320	84,320
Estimated Fund Equity	842,947	1,005,117	694,967	210,174

RESOLUTION NO. JPA-2022-01

A RESOLUTION OF THE MEMBERS OF THE JOINT POWERS AUTHORITY COACHELLA VALLEY WASTE TRANSFER STATION, CALIFORNIA, ADOPTING THE FISCAL YEAR 2022-23 BUDGET AND AUTHORIZING EXPENDITURES AND APPROPRIATIONS RELATED THERETO

WHEREAS, the proposed Fiscal Year 2022-23 budget provides for service levels necessary to respond to the high standards of the community which are deemed appropriate by the Members and concurrently provides a work force to accomplish them; and

WHEREAS, the Members intend to use the proposed Fiscal Year 2022-23 budget as a guide for determining Joint Powers Authority priorities.

NOW THEREFORE, THE MEMBERS OF THE WASTE TRANSFER STATION JOINT POWERS AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The proposed Fiscal Year 2022-23 budget, as detailed in the budget document entitled “Coachella Valley Waste Transfer Station Joint Powers Authority Fiscal Year 2022-23 Proposed Budget” and filed with the Secretary, and as summarized below is hereby adopted:

Fiscal Year Ending June 30	Authorized Expenditures
2022-23	\$1,660,000

Section 2. The Honorable Chairperson shall sign this resolution and the Secretary shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED and ADOPTED this 6th day of June 2022.

Oscar Ortiz
Chair

ATTEST:

Andrea J. Carranza, MMC
Secretary

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. JPA-2022-01 was duly adopted by the Commission of the Coachella/Indio Waste Transfer Station Joint Powers Authority at a regular meeting thereof, held on the 6th day of June 2022, by the following vote of the Commission:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza, MMC
Secretary

Attachment A

Coachella Valley Waste Transfer Station
Joint Powers Authority

Fiscal Year 2022-2023
 Proposed Budget

	Actual FY 19-20	Actual FY 20-21	Est Year End FY 2021-22	Recomm FY 2022-23
STAFFING SUMMARY	N/A	N/A	N/A	N/A
(not applicable)				
FISCAL SUMMARY				
<u>Source of Funds</u>				
Prior Year Fund Balance	594,724	842,947	1,005,117	694,967
Program Revenue	907,754	1,085,736	1,142,000	1,165,207
Interest	19,985	75	8,000	10,000
Reserve	-	-	-	-
Total Financing Sources	927,739	1,085,811	1,150,000	1,175,207
<u>Use of Funds</u>				
Professional Services/Consultant	44,516	-	40,000	40,000
Professional Services/Legal	-	-	10,000	10,000
Professional Services/Admin	10,000	10,150	10,150	10,000
Miscellaneous		13,490	-	
Disbursements	625,000	900,000	1,400,000	1,600,000
Total Financing Uses	679,516	923,640	1,460,150	1,660,000
Estimated Fund Equity	842,947	1,005,117	694,967	210,174
Estimated Unrestricted Cash Bal.	758,627	920,797	610,647	125,854
Estimated Restricted Cash Bal.	84,320	84,320	84,320	84,320
Estimated Fund Equity	842,947	1,005,117	694,967	210,174



STAFF REPORT
6/6/2022

TO: Honorable Chair and Commissioners

FROM: Maritza Martinez, Public Works Director

SUBJECT: Conduct a Public Hearing and approve a Six Percent Increase to the Gate Fee at the Coachella Valley Transfer Station for Fiscal Year 2022/23.

STAFF RECOMMENDATION:

Conduct a public hearing and approve a six percent increase to the gate fee at the Coachella Valley Transfer Station for fiscal year 2022/23.

EXECUTIVE SUMMARY:

Burrtec Waste Industries, Inc., (Burrtec) operates the Coachella Valley Transfer Station through a Sublease Agreement with the Coachella Indio Joint Powers Authority (JPA). The Sublease Agreement provides annual adjustments to the components of the gate fee based on service cost increases equal to the percentage change in the Consumer Price Index (CPI) and disposal cost increases.

CPI Increase

This year, the CPI change as reported by the Bureau of Labor Statistics for the Riverside-San Bernardino-Ontario area was 10 percent; however, Burrtec is requesting an increase less than CPI at 6%.

Disposal Increase

Disposal costs charged by the Salton Landfill will increase from \$32.71/ton to \$34.67/ton effective July 1, 2022.

As noted above and shown in Attachment A, this year the CPI service cost increase is 6 percent and the disposal component charged by the Salton Landfill increase is also 6 percent. Taking both the CPI and disposal increases into account the total Gate Fee will increase from \$64.98 to \$68.82, an increase of \$3.84 or 5.9 percent.

Attachments:

Attachment A – Gate Fees

Attachment A

**COACHELLA VALLEY TRANSFER STATION
GATE FEE
EFFECTIVE JULY 1, 2022**

FOR CALENDAR YEAR TONNAGE:	<u>Over 130,000</u> Current	<u>Over 130,000</u> Proposed	<u>\$</u> Inc	<u>%</u> Inc
Sublease Payment Service Fee	\$ 7.37	\$ 7.81	\$ 0.44	6.0%
Facility Component	\$ 0.91	\$ 0.91	\$ -	0.0%
Operating Component	\$ 9.32	\$ 9.88	\$ 0.56	6.0%
Transport Component	\$ 14.67	\$ 15.55	\$ 0.88	6.0%
Disposal Fee	\$ 32.71	\$ 34.67	\$ 1.96	6.0%
Total	\$ 64.98	\$ 68.82	\$ 3.84	5.9%
Out-of-County	\$ 69.98	\$ 73.82		